



# AFFILIATED MEMBERS USER-GROUP COURTS PRECINCT POLICY

**DONCASTER**  
& DISTRICTS NETBALL ASSOC.

## Policy Statement

DDNA recognizes that every Club arranges its own individual training and storage venues, with the potential for related costs. DDNA is responsible for occupancy costs (e.g. Council pavilion/courts leasing, furnishings, insurance, cleaning, utilities and amenities) on behalf of member-Clubs and affiliated entities and the programmes and initiatives managed in the interests of the DDNA netball community.

1. Affiliated Clubs and teams using the DDNA-administered courts and pavilion as “Regular User-Groups” will be charged an annual fee.
2. Regular User-Groups must ensure that the DDNA Administrator is in receipt of their annual booking form.
3. Regular User-Groups will share the cost of floodlight repair/maintenance invoices
  - a. DDNA is responsible for arranging an electrical services contractor for floodlight repair/maintenance.
  - b. The total repair cost will be apportioned as 1/7<sup>th</sup> to each Regular User-Group
  - c. The Regular User-Group apportionment is payable upon DDNA advice.
4. Non-regular User-Groups are affiliated Clubs or teams who do not have weekly bookings of the pavilion/courts precinct for training purposes.
  - a. Non-regular User-Groups requiring use of the DDNA pavilion and/or courts must be booked through the DDNA Administrator
  - b. Regular User-Groups have first preference on their nominated training day.
5. All User-Groups are responsible for ensuring that, upon vacating:
  - a. doors and windows are secured, all rooms used are clean, furniture stacked, rubbish removed, electrical appliances/lights switched off.
  - b. Failure to honour the conditions above will incur costs and/or penalties for any damage and extra cleaning.
6. User-Group fees are subject to annual review by the DDNA Committee of Management, with the policy to be adjusted accordingly
7. A roster of the courts, pavilion and facilities amenity will be maintained by the DDNA Administrator.
8. Where courts, pavilion or facilities amenity are not booked for use by one User-Group, they are available for use by another User-Group.

### Regular User-Group Pavilion and Courts

1. Annual Fee - \$1,000
2. Annual Fee is inclusive of use of courts space, DDNA pavilion and facilities amenity as per annual booking form.
3. Payable on receipt of invoice by the commencement of the Autumn season

### Non-regular User-Group

1. Courts only – \$25 per booking per Affiliate
2. Pavilion - \$25 per booking per Affiliate
3. Facilities Amenity - \$25 per booking per Affiliate
4. Payable on receipt of invoice

Date of Policy: 23 September, 2020

Policy Review Date: Annual